

Bardhaman Zilla Parishad

Court Compound, Bardhaman – 713101

Memo No. 3505/BZP

Date: - 31.03.16

Notice Inviting Tender

Sealed Quotation is hereby invited from valid agency having sufficient credentials and experience in the field of supply of computer cartridges both original and refilling rate as the case may be.

The following terms and condition have to be observed by the Tenderers.

1. Tender should be dropped and sealed packet mentioning the name of agency in block letters & NIT No. and should be addressed to the Secretary, Bardhaman Zilla Parishad.
2. Tender should be filled up in the prescribed format given with the tender notice.
3. Credentials and Documents of experience should be attached with "Tender Specification Authorization from OEM". not applicable in case of rate for refilling .
4. **Earnest money** in favour of Bardhaman Zilla Parishad amounting to **Rs. 2,000/-** in the form of **Bank draft**, payable at Burdwan in favour of Bardhaman Zilla Parishad must be accompanied with the tender. The successful tenderer will execute an agreement with Bardhaman Zilla Parishad in Non Judicial Stamp worth Rs. 10/- in a format to be provided by Bardhaman Zilla Parishad. An amount of earnest money will be refunded to the unsuccessful tenders after completion of selection process while that for successful tenderer will ,be refunded after expiry of the valid period of this tender. Failure on the part of the successful tenderer to execute the works will entail for forfeiture of the earnest money.
5. Tenderers who want to participate will have to submit upto date ST, IT, PT & Trade license certificate clearance and credentials of Rs. 50,000/- and above.
6. Tenderers may quote rate for one or more items as mentioned in tender notice.
7. The undersigned reserves the right to accept or reject any or all tender/(s) without assigning any reason whatsoever.
8. The Tenders will be dropped in undersigned's Chamber in the Tender Box earmarked in the name of Zilla Parishad Press.
9. If the same rate is offered by more than one tenderers, the Tender Committee will decide the matter by open bid.
10. Last date & time for dropping of Tender: **12-04-16 upto 2.00 p.m.** date & time for opening of Tender: **12-04-16 at 3.00 PM.** Tenderers may remain 'present at the time of Tender. If under any circumstances beyond control or for any other reason the office remains closed, tenders will be opened on the next working date at 3 p.m.
11. Prescribed 'format of Tender papers may be obtained from the Zilla Parishad www.bardhaman.nic.in / Office Desk of Secretary, Bardhaman Zilla Parishad
12. Rates will be valid upto one year from the date of execution of the agreement.
13. Details of the items wise rates format is attached in annexure -I.
14. **The supply order will be issued on above items may varies as per with actual requirement time to time. The Supplier has to supply the items within 24 hr on placement of the order.**

Encl: As stated.


Secretary, 16

Bardhaman Zilla Parishad

Date:- 31.03.16

Memo No. 3505/12/BZP

Copy forwarded for wide publicity by displaying in the Notice Board to:

1. District. Informatics Officer, National Informatics Centre, Burdwan is kindly requested to display in the official web site of Bardhaman Zilla Parishad i.e. [www. Bardhaman.nic.in](http://www.Bardhaman.nic.in).
2. District Information & Cultural Officer, Burdwan, with a request to arrange for publication of the notice in the local news paper.
3. DA to District Judge, Bardhaman
4. CA to District Magistrate, Bardhaman
5. DA to Superintendent of Police, Bardhaman
6. PA to Chairman, Bardhaman Municipality
7. CA to Sub-Divisional Officer, Burdwan (North/South), Durgapur, Asansol, Kaina, Katwa.
8. Head Assistant, Bardhaman Zilla Parishad with a request to display at office Notice BoardM & our official WEBSITE.
9. DA to Karmadhyaksha, PKOPS, Bardhaman Zilla Parishad.
10. CA to Dy. Secretary, Bardhaman Zilla Parishad P.A. to Sabhadhipati for kind information of Sabhadhipati, Bardhaman Zilla Parishad.
11. CA to Sabhadhipati . Burdwan Zilla Parishad for kind perusal of Sabhadhipati, Burdwan ZP.
12. CA to AEO, Bardhaman Zilla Parishad for kind perusal of AEO , Burdwan ZP


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Bardhaman Zilla Parishad

Sl No.	Brand	Model	Toner No	Rate of original cartridges	Refilling rate
1	Hp	LaserJet P2055dn	05 A (CE505A)		
2	Hp	Laserjet 1018	12 A (Q2612A)		
3	Hp	Laserjet P1020	12 A (Q2612A)		
4	Hp	LaserJet 1320dn	49 A (Q5949A)		
5	Hp	LaserJet P3005dn	51 A (Q7551A)		
6	Hp	LaserJet 1606dn	78 A (CE278A)		
7	Hp	LaserJet Pro M202dw	88 A (CC388A)		
8	Hp	Laserjet P1108			
9	Hp	Laserjet P1007			
10	Hp	Laserjet P1007			
11	Hp	Color LaserJet 2820	a) Black b) Cyan c) Magenta d) Yellow e) Drum		
12	Hp	Color LaserJet CM1312 nfi MFP	a) Black (CB540A) b) Cyan (CB541A) c) Magenta (CB543A) d) Yellow (CB542A)		
13	Hp	Design Jet T1200 HDM FP	a) G (C9374A) b) PK (C9370A) c) MK (C9403A) d) Yellow (C9373A) e) Magenta (C9372A) f) Cyan (C9371 A) g) Gray & Photo Black (C9380A) h) Magenta & Cyan (C9383A) i) Black & Yellow (C9384A)		
14	Hp	Office Jet 7610	a) Magenta (933) [CN059S] b) Cyan (933) [CN058S] c) Yellow (933) [CN060S] d) Black (932) [CN057A]		
15	Hp	Office Jet 7612	a) Magenta (933XL) [CN055A] b) Cyan (933XL) [CN054A] c) Yellow (933XL) [CN056A] d) Black (932) [CN057A]		
16	Cannon	LBP 3300	Cartridge 108/308/708		
17	Samsung	ML2851 ND	ML-D2850A/XIP		
18	cannon	229dw	toner cartridges 337		

Please quote your tender in exact in order as defined in the form above and put X,XD type cartridges along with the normal printing cartridges or dual pack if any as mentioned in the list above. (If you required more than one colour cartridges set under mentioned printers list. please add extra row along with the cartridges no and rates.). Any clarification regarding type of cartridges a pre- bid meeting will be held on At meeting hall of Zilla Parishad.


Secretary
Burdwan Zilla Parishad